

TRANSMITTAL SLIP		DATE	
TO: EXA/DDA			
ROOM NO. 7D18	BUILDING Hqs		
REMARKS:  EXA <u>seen</u>  DDA/Reg (file)			
FROM:			
ROOM NO.	BUILDING	EXTENSION	

ADMINISTRATIVE - INTERNAL USE ONLY

OP-87-0330

DDA 87-0693  
31 March 1987

MEMORANDUM FOR: Director of Personnel

FROM:

Executive Assistant to the DDA

SUBJECT:

Request to Provide Agency Plaque to Another Government  
Component

1. This memorandum is a request for approval of the Director of Personnel to provide an Agency plaque to the Physical Security Office of the Office of the Secretary of Defense (OSD).

2. On 26 March 1987, Mr. Duyane Koep contacted the Agency Public Affairs Office on behalf of the Physical Security Office, OSD. His office has a conference room which he says is often used for interagency meetings at which the CIA is represented. He said that most of the other agencies have provided their seal plaque for display on the wall. Mr. Koep requested that we provide our seal plaque for that use.

3. In compliance with [redacted] I am requesting your approval to provide OSD with the Agency plaque, in color.

APPROVED:

Director of Personnel

Date

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